

## **Safety**

When we talk about cleaning and floor care we often overlook the issue of SAFETY. Every year people sustain injuries because of inadequate training, carelessness, or improper use of chemicals or equipment.

### **Chemical Safety:**

- Read and follow label instructions.
- Do not mix chemicals. Hazardous and lethal results may occur.
- Wear appropriate gloves, eye/face protection, protective clothing and footwear when working with cleaning chemicals.
- Make sure to properly ventilate the work area. Wear an appropriate and fitted respirator when necessary.
- Do not put chemicals in unmarked containers.
- Do not open an unlabeled chemical container and try to identify it by odor.
- Store all chemicals in a secure and temperature controlled location.
- Dispose of unused chemicals in an appropriate and safe manner as described on the product label or MSDS.
- Have available for reference, and read, Material Safety Data Sheets. Pay particular attention to warnings and the actions to take if a chemical is spilled, inhaled or ingested.

### **Equipment Safety**

- Read and follow the manufacturer's instructions for proper use of equipment.
- Do not use any piece of equipment that appears to be broken or damaged. Before plugging electric equipment into socket, check the cord for frays or breaks.
- Tag or "Lock Out" broken or damaged equipment so that it is not used by others. Report problems to appropriate supervisor.
- Perform regular maintenance and safety checks on equipment as outlined in the owner's manual. Keep a record of these checks.
- Store equipment in a secure location where unauthorized personnel can not access it. Never walk away from corded equipment while it is plugged into an electrical source. Do not leave equipment out unattended.